

BUSHRA SAEED

Lecturer in English, University of Education

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<p>Career Objective</p>	<p>A self-motivated individual who is aim-oriented and wants to strive for inculcating research-oriented skills as an individual and utilize this knowledge for the professional development of the students.</p>			
<p>Work Experience</p>	<p>November 23, 2016 – To Date University of Education, Lahore Lecturer in English Key Responsibilities:</p> <ul style="list-style-type: none"> • Pedagogical responsibilities and teaching undergraduate, graduate, and postgraduate classes • Member of the Admission Committee: responsible for the smooth functioning of admission procedures • Incharge of Day Care Centre, University of Education, Multan Campus • Member Anti-Drug and Tobacco Committee, University of Education, Multan Campus • Managing Students' affairs at Departmental Level • Incharge of Sports at the Departmental Level <p>August 15, 2013– November 10, 2016 Pakistan Institute of Engineering & Technology Multan Assistant Professor English</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Coordinator Faculty of English • Pedagogical responsibilities and teaching undergraduate and Member Board of Directors and responsible for policy and decision making and preparing minutes of meetings • Female Students 'Coordinator • Of Member Admission Committee and supervising functioning of admission procedures • Responsible for the Institute's documentation within and outside the organization <p>March 01, 2013 – June 01, 2013 Bahauddin Zakariya University, Multan Visiting Lecturer English</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Teaching graduate and post graduate classes <p>November 01, 2006 – November 20, 2008 Army Public School English Teacher</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Class Incharge 			
<p>Education</p>	<p><u>QUALIFICATION</u></p> <p>MPhil English</p>	<p><u>SESSION</u></p> <p>2011-2013</p>	<p><u>DIVISION/CGPA</u></p> <p>1st 3.57</p>	<p><u>INSTITUTE</u></p> <p>Bahauddin Zakariya University, Multan</p>
	<p>MA English</p> <p>*Secured 3rd Position at BZU</p>	<p>2003-2005</p>	<p>*2nd 570/1000</p>	<p>Bahauddin Zakkariya University, Multan</p>
	<p>BA</p>	<p>2000-2002</p>	<p>1st 571/800</p>	<p>Bahauddin Zakkariya University, Multan</p>

	FSc	1997-1999	1 st	821/1100	Govt.Girls College for Women, Kot Addu
	Matriculation	1995-1997	1 st	757/850	Govt.Girls High School, Kot Addu
Professional Training	<ul style="list-style-type: none"> • Attended online webinar on “Presenting and Speaking in Public” presented by Dr. Muhammad Akram from Vehari Campus, on 30th December 2021. • Attended online “International Conference on Literature, Linguistics, Translation Studies and Faculty Development” organized by the Department of English, University of Education, Lahore on 7th and 8th December 2021. • Attended virtual webinar on “Prospects for Women and Youth Agency in Emerging Conflict/ Post-Conflict Regional Realities” presented by Ammara Durrani, Public Policy and Development Professional on 20th October 2021 • Attended a seminar on “Global Warming and Climate Change as Global Issues and Our Responsibilities as a Nation” conducted by Dr. Iftikhar Ahmad Assistant Professor at Comsat Islamabad, Vehari Campus. • One day (Monday, July 14, 2013) CALL workshop on “Computer Assisted Language” at Bahauddin Zakariya University, Multan • One Month (November 20—December 17, 2017) “Language Development Course” at Army Public School at Multan • One Day Workshop on “ Essential Montessori Teaching Skills” at Army Public School Multan 				
Research Work	MPhil Thesis entitled “ <i>Construction of Identities and Social Relations in Hamid Mir’s Capital Talk</i> ”				
Publication	Bhatti, A. G., Saeed, B., & Raheem, M. A. (2022). An Orientalist Reading of The Travails of The Three English Brothers by John Day, George Wilkins, and William Rowley. <i>Pakistan Social Sciences Review</i> , 6(2), 356-367.				
Research Areas of Interest	<ul style="list-style-type: none"> • Critical Discourse Analysis • Modern Critical Theories • Post-Colonial Literature with special reference to Diaspora and Identity Crisis 				
Achievements	<ul style="list-style-type: none"> • Secured Third Position in MA English at Bahauddin Zakariya University, Multan • Got an award for securing 1st position in BA at the Institute level • First Position Holder in Matriculation at Tehsil Level • Selected as “Trainer” and conducted professional grooming modules at Pakistan Institute of Engineering & Technology Multan 				
Teaching Courses	Non-Fiction Prose History of English Literature Semantics Sociolinguistics Technical Writing & Presentation Skills				
Language Proficiency	Good communication skills in English, Urdu, and bilingual proficiency in Punjabi & Saraiki Languages.				
Personal Details	Date of Birth	March 13, 1982			
	Nationality	Pakistani			
	Marital Status	Married			
	Address	Buzdar House, Noor-Ul- Islam Colony, M.D.A Multan			